

## Firm letter of regulatory standing

You may need a firm letter of regulatory standing if your firm plans to open a new branch or head office in another jurisdiction.

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### What you get

The letter will state:

- the name of your firm
- your firm's SRA number
- that your firm is regulated by us
- whether your firm has been the subject of an application to the Solicitors Disciplinary Tribunal, or one of its current members, partners or directors during their time at the firm.

### Who can apply

The authorised signatory or organisation contact of a firm can apply for a firm letter of regulatory standing.

### Fee

There is no fee for a firm letter of regulatory standing.

### Before applying

- Check that the firm you are requesting a letter of regulatory standing for is regulated by us.
- Note that we can only accept requests for a firm letter of regulatory standing from the authorised signatory or the organisation contact of the firm.

### Applying for yourself

Download a [Firm letter request form \(PDF 1 page, 145KB\)](#).  
[<https://update.sra.org.uk/globalassets/documents/solicitors/certificates/firm-request-form.pdf>]

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